



Procurement Annual Report 2019-20 – Appendix 1

Procurement Strategy

Status Key

	Procurement Complete
	Procurement underway
	Procurement not started/delayed

	Service/Goods/Works	Contract Value	Procurement Method	Tender Outcome	Contract Start Date	Contract Duration	Value for Money/Efficiencies Achieved	Status
1.	Print & Mailing	£25k	Open Procedure through PCS	L&S Print were successful	1 st August 2019	3 years with option to extend by 1 plus 1	Reduced costs for literature and charter report	
2.	Customer Satisfaction Surveys	£48k	Open Procedure through PCS	Research Resource were successful	1 st July 2019	3 years with option to extend by 1 plus 1	Cost saving of 5k per annum	
3.	Legionella	£170,400	Open Procedure through PCS	Total Environmental Compliance were successful	1 st October 2019	5 years	The majority of the work included in this tender is undertaking legionella surveys of our main stream stock which has not been done before	
4.	Springfield Cross – Contractor	£6.8m	HubWest Scotland framework (two tenders)	CCG (Scotland) Ltd	Contract sign date due June 2020	Completion of project and 1 year DLP (2022)	Excluded profit and fees. Total development costs were £8.9m. Value Engineering exercise identified £1.5m savings bring the value down to £7.4m	

	Service/Goods/Works	Contract Value	Procurement Method	Tender Outcome	Contract Start Date	Contract Duration	Value for Money/Efficiencies Achieved	Status
5.	Dundashill – Contractor	£19,760,817	WSHA Contractor Framework (only one priced from four asked)	CCG (Scotland) Ltd	Contract sign date est. July 2020	Completion of project and 1 year DLP (2023)	Looking to achieve around a £2m savings to improve affordability. VE exercise underway	
6.	Dundashill – Fire Strategist	£12,850	Quick quote (only one price received from three asked)	JGA	27 th August 2020	Completion of Project (June 2022)		
7.	Dundashill – Principal Designer	£18,750	Quick quote (only one price received from three asked)	G3 Consulting Engineers	3 rd September 2020	Completion of Project (June 2022)		
8.	Dundashill – Passivhaus Assessor	£30,400	Quick quote (only one price received from three asked)	WARM	12 th August 2020	Completion of Project (June 2022)		
9.	Hoists	£1,584	Quick quote (two prices received from three asked)	Assured Healthcare were successful	1 st November 2019	3 years	Saving of £1500 from previous contract	
10.	Gas Assurance	£50,400	Quick quote (three prices received from five asked)	Amber Gas were successful	4 th November 2019	3 years	No saving achieved from previous contract	
11.	Internal Audit	£75k	Open procedure through PCS	BDO	1 st April 2020	3 years with option to extend 1 plus 1	No savings achieved but achieve better value for money in respect of reports and audit scopes.	
12.	Heat & Light	£240k	Tender process carried out by Citrus Energy	Gas – Avanti Gas Electricity - Opus	1 st September 2019	2 years	No savings achieved due to energy market	
13.	Treeworks	£20k	Added to existing contract	Tivoli			Costs lower than anticipated therefore were included in the Tivoli Contract	

	Service/Goods/Works	Contract Value	Procurement Method	Tender Outcome	Contract Start Date	Contract Duration	Value for Money/Efficiencies Achieved	Status
14.	Windows and Doors	£2m	SPA Framework	Sidey	1 st April 2020	Call Off	We have not committed to a contract with Sidey and are looking to tender this next year to get better value for money.	
15.	Cyclical paintwork	TBC	Open Procedure through PCS	Tender being issued in conjunction with Thenue Housing Association		5 years	Joint tender underway with Thenue HA for Games Village. Full tender to be sent in 2020/21	
16.	Pest Control	£108k	Open Procedure through PCS	Contract not awarded, tender to be re-issued		3 years	Tender process has been undertaken but we are querying some pricing at present.	
17.	Wood Pellets	£30k	Quick Quote	Poor response – may need to re-tender		3 years	Poor response to tender – following up with companies to find out reason why	
18.	Satellites & TV aerial's	£120k	Open Procedure through PCS	Tender issue delayed due to need to undertake surveys of relevant properties to ascertain specification of works required		3 years	This has been delayed due to resource issues in this team – will be re-tendered in 20/21	
19.	Door Entry Systems – Repair and Replace	£450k	Competitive Tender through PCS			3 years	This has been delayed due to resource issues in this team – will be re-tendered in 20/21	
20.	Landlines	£180k	Competitive Tender through PCS			5 years	This has been delayed due to the early implementation of the new IT system – will be retendered in 20/21	
21.	Phone System	£50k	Competitive Tender through PCS			5 years	This has been delayed due to the early implementation of the new IT system – will be retendered in 20/21	
22.	Office Photocopiers	£75k	Consider Framework			5 years	This has been delayed due to the early implementation of the new IT system – will be retendered in	

	Service/Goods/Works	Contract Value	Procurement Method	Tender Outcome	Contract Start Date	Contract Duration	Value for Money/Efficiencies Achieved	Status
							20/21	
23.	External Auditors	£90k	Competitive Tender through PCS			3 years plus 1 plus 1	This has been postponed until June 2020 to avoid carrying out a tender process during the audit.	

Additional Procurement (out with Strategy)

Service/Goods/Works	Contract Value	Procurement Method	Tender Outcome	Contract Start Date	Contract Duration	Value for Money/Efficiencies Achieved	Status
Pre 1919 Pilot Project Consultant	£65k	Quick quote through PCS – three quotes received	John Gilmour	February 2020	Short Term contract		
Legionella audit	£5,400	Four consultants asked to price and two received	Pro LP Consulting were successful		Short Term Contract	Saving of £600.00 on budgeted cost achieved.	
Asbestos Audit	£3,300	Three consultants asked to price and three received	Environmental Essentials were successful		Short Term Contract	Saving of £700.00 on budgeted cost achieved	