

SHAREHOLDING MEMBERSHIP POLICY

Date Approved	March 2023
Date of Next Review	March 2026

Shareholding Membership Policy

1. **Policy Statement on Admission to Membership** – The Association will promote membership whenever possible. The Association aims to ensure equal opportunities for all.

The Association promotes membership from:

- Residents who live in houses fully or partly owned by the Association
- Residents who live in houses factored by the Association
- Other individuals or organisations which possess, in a personal or professional capacity, knowledge, skills or expertise that would assist the Association in achieving its aims and objectives.

In furtherance of this aim, the Association has 4 categories of membership. There are 3 categories for tenants and owners in receipt of services. These 3 categories are on geographical basis:

1. Glasgow
2. Lanarkshire
3. Ayrshire

The 4th category is the General category. This category is open to other individuals.

All members are encouraged to attend the Annual General Meeting when the membership:

- Receives the Chair's Report
- Receives the annual statutory financial statements
- Appoints the external auditors
- Elects Board from each of 4 membership categories.

All applications for shareholding membership of the Association must be accompanied by the sum of £1 and a written statement providing reasons why the applicant wishes to become a member. The Association's staff will be available to assist in the preparation of such a statement and where required translating services, etc., will be made available.

On all occasions when an application for membership is being considered, the Board have discretion whether or not to agree membership or otherwise. The Association aims to ensure equal opportunities for all and membership may be refused if the reasons stated for applying for membership or any other evidence available to the Board indicates that:

- The applicant will not act in the best interests of the Housing Association and its tenants and service users.
- May act as a representative of another organisation or interest group.
- Could bring the Housing Association into disrepute.
- Personal interests, circumstances, relationships or outside activities and interests could be perceived by others to affect the applicant's independence and objectivity.
- The applicant has previously been withdrawn from membership.

Under Rule 11.1.3 if a member does not attend five consecutive AGM's, submit apologies, exercised a postal vote or appointed a representative to attend and vote on their behalf then they will be removed from the membership.

Any person applying for shareholding membership should read this information carefully. A full copy of the Association's Rules can be obtained on our website www.westscot.co.uk or by contacting The Association's Head Office at 40 Barrowfield Drive, Glasgow, G40 3QH – Tel. 0141 550 5637.

To: West of Scotland Housing Association Limited

From:

Date:

I would like to be considered to admission to Membership of West of Scotland Housing Association Limited. I have read the attached policy statement on Shareholding Membership and understand the terms therein. The reasons for my application are as stated hereunder.

Category of Membership (Please Tick as appropriate)

Glasgow Ayrshire Lanarkshire General

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If you have previously been withdrawn from membership of West of Scotland Housing Association please provide reasons as to why you feel your current application should be approved:

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As per the Policy Statement I enclose herewith the sum of £1 being the fee due. I understand that should my application be unsuccessful then this sum will be returned to me.

Signed:

Date:

**Please return to: West of Scotland Housing Association Limited
 40 Barrowfield Drive, Glasgow, G40 3QH**